



CENTRAL CONTRA COSTA SOLID WASTE AUTHORITY

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BOARD OF DIRECTORS REGULAR MEETING

AGENDA

SEPTEMBER 24, 2009 – 3:00 P.M.

Walnut Creek City Hall, 3rd Floor Conference Room
(Use elevator by City Council Chambers.)
1666 North Main Street, Walnut Creek

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

2. **ADOPTION OF AGENDA**

3. **PUBLIC COMMENT ON ITEMS NOT ON THIS AGENDA**

If you would like to address the Board, please complete a speaker's card and submit it to the Secretary of the Board. When addressing the Board, please state your name and address for the record. There is a three minute limit to present your information. (The Board Chair may direct questions to any member of the audience as appropriate at any time during the meeting.)

4. **CONSENT CALENDAR**

All items listed in the Consent Calendar may be acted upon in one motion. However, any item may be removed from the Consent Calendar by request by a member of the Board, public, or staff, and considered separately.

- a. Consider Approving Minutes of the Regular Board Meeting on July 30, 2009*

5. **COMMUNICATIONS TO THE AUTHORITY**

- a. Letter received by Walnut Creek resident, Lauren David regarding the food scrap program*

6. **NEWS ARTICLES**

- a. News Articles of Interest to the Board*

7. **PROGRAMS**

- a. AB 939 Annual Reports for Year 2008*
This is an update only. No additional action is required.
- b. Outreach Activities Update*
This is an update only. No additional action is required.

c. Legislative Update*

This is an update only. No additional action is required.

8. ADMINISTRATIVE AND FINANCIAL MATTERS

a. The Commercial Food Waste Diversion Program*

1. Receive a presentation at the meeting providing more detail on the status of the program and what steps will be necessary to continue to move forward.
2. Continue moving ahead with phase two of the pilot program as planned (this effort is currently underway).
3. Delay formal implementation of the program pending resolution of the above cited issues.

b. Clarification of Policy and Procedures Regarding “Board of Directors Rules and Procedures,” Chapter 14*

Board Consideration and motion to approve changes to Chapter 14 of The CCCSWA Board of Directors Rules and Procedures to read: “The Central Contra Costa Solid Waste Authority shall compensate Board Members \$50.00 per meeting for Regular Board Meetings, Special Board Meetings and Committee Meetings of the Central Contra Solid Waste Authority. Maximum compensation shall be \$100.00 per month per member.”

c. Possible Purchase of Current CCCSWA Office Suite at 1111 Civic Drive, Walnut Creek*

Consider if staff should explore this potential opportunity of the purchasing the Authority’s office suite and if so, direct staff to work with the Finance Committee by calendaring the matter on the Committee’s October meeting agenda.

9. EXECUTIVE DIRECTOR’S REPORT

- a. Update on Pharmaceutical Program
- b. Update on Martinez Transfer Station Permit Revision
- c. Update on Regional Agency Designation*
- d. Update on the Recycling Market
- e. Announcements

10. BOARD COMMUNICATIONS AND ANNOUNCEMENTS

11. ADJOURNMENT

**Corresponding Agenda Report or Attachment is included in this Board packet.*

ADDRESSING THE BOARD ON AN ITEM ON THE AGENDA

Persons wishing to speak on PUBLIC HEARINGS and OTHER MATTERS listed on the agenda will be heard when the Chair calls for comments from the audience, except on public hearing items previously heard and closed to public comment. The Chair may specify the number of minutes each person will be permitted to speak based on the number of persons wishing to speak and the time available. After the public has commented, the item is closed to further public comment and brought to the Board for discussion and action. There is no further comment permitted from the audience unless invited by the Board.

ADDRESSING THE BOARD ON AN ITEM NOT ON THE AGENDA

In accordance with State law, the Board is prohibited from discussing items not calendared on the agenda. For that reason, members of the public wishing to discuss or present a matter to the Board other than a matter which is on the Agenda are requested to present the matter in writing to the Secretary to the Authority at least one week prior to a regularly scheduled Board meeting date. If you are unable to do this, you may make an announcement to the Board of your concern under PUBLIC COMMENTS. Matters brought up which are not on the agenda may be referred to staff for action or calendared on a future agenda.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans With Disabilities Act and California Law, it is the policy of the Central Contra Costa Solid Waste Authority to offer its public meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require special accommodations to participate, please contact the Board Secretary of the Authority at least 48 hours in advance of the meeting at (925) 906-1801.