



Agenda Report

TO: CCCSWA BOARD OF DIRECTORS
FROM: PAUL MORSEN, EXECUTIVE DIRECTOR
KENT ALM, LEGAL COUNSEL
DATE: OCTOBER 14, 2009

SUBJECT: CLARIFICATION OF POLICY AND PROCEDURES REGARDING “BOARD OF DIRECTORS RULES AND PROCEDURES” CHAPTER 14

SUMMARY

Adopted in 1990 at the birth of the CCCSWA, The Board of Directors Rules and Procedures sets forth guidance for how the Board “...shall organize itself and conduct its meetings and other business.” Chapter 14 of this document, Board of Directors Compensation, states, “The CCCSWA shall compensate Board Members \$50.00 per meeting for meetings of the Central Contra Costa Solid Waste Authority. Maximum compensation shall be \$100.00 per month per member.” This chapter does not differentiate between regular Board meetings, special Board meetings or committee meetings. The Authority Board has asked that this language be clarified.

RECOMMENDED ACTION

1. Adopt new language to replace the current language in Chapter 14 of the CCCSWA Board of Directors Rules and Procedures as follows: The Central Contra Costa Solid Waste Authority shall compensate Board Members \$50.00 per meeting for Regular Board Meetings and Special Board Meetings of the Central Contra Solid Waste Authority, at a maximum compensation of \$100.00 per month, per Member.

DISCUSSION

Chapter 14 of the Rules and Procedures simply states that Board Members are compensated at \$50.00 per meeting with a maximum of \$100.00 per member per month. No clarification is provided as to whether payment will be made for both committee meetings and Board meetings, nor whether compensation will be paid for Special Board Meetings. Past practice of the Authority is to provide the \$50.00 compensation for Regular and Special Board Meetings, but not for committee meetings. The Board of Directors Rules and Regulations have been amended on two occasions over the years but Chapter 14 has remained unchanged since initial adoption in 1990.

At the September 24, 2009 meeting, the Board directed the CCCSWA Counsel to redraft the language to more clearly state the meetings for which compensation will be paid based on past practice. The suggested language will clarify the intention of Chapter 14 based on past practice of the CCCSWA.