



CENTRAL CONTRA COSTA SOLID WASTE AUTHORITY

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BOARD OF DIRECTORS REGULAR MEETING

AGENDA

APRIL 29, 2010 – 3:00 P.M.

Walnut Creek City Hall, 3rd Floor Conference Room
(Use elevator by City Council Chambers.)
1666 North Main Street, Walnut Creek

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

2. **ADOPTION OF AGENDA**

3. **PUBLIC COMMENT ON ITEMS NOT ON THIS AGENDA**

If you would like to address the Board, please complete a speaker's card and submit it to the Secretary of the Board. When addressing the Board, please state your name and address for the record. There is a three minute limit to present your information. (The Board Chair may direct questions to any member of the audience as appropriate at any time during the meeting.)

4. **CONSENT CALENDAR**

All items listed in the Consent Calendar may be acted upon in one motion. However, any item may be removed from the Consent Calendar by request by a member of the Board, public, or staff, and considered separately.

- a. Consider Approving Minutes of the Regular Board Meeting on March 25, 2010*
- b. Financial Statements and Independent Auditors Report for the Year Ending June 30, 2009 by Mayer Hoffman McCann P.C.*

5. **WRITTEN COMMUNICATIONS TO THE AUTHORITY**

- a. Correspondence received from Lafayette resident, Robert D. Reigg regarding rate increase*
- b. Letter received from Orinda students, Haley Bitzer and Virginia Loke and Authority's Response*

6. **NEWS ARTICLES**

- a. News Articles of Interest to the Board*

7. ADMINISTRATIVE AND FINANCIAL MATTERS

- a. Resolution Recognizing Board Member Sue Rainey***
Consider approving a resolution recognizing Sue Rainey for her leadership during her term as Chair of the CCCSWA Board of Directors.
- b. Lease Agreement for CCCSWA office***
Consider authorizing the Executive Director to execute an office lease agreement for a ten-year period beginning July 1, 2010.
- c. Draft Accomplishments Report for Fiscal Year 2009/10 and Draft Goals and Tasks/Plans for Fiscal Year 2010/11***
Review report, provide input as appropriate. Staff is available for questions.
- d. Update on Walnut Creek Recycling Center (WCRC) and Request for Authority to Amend Contract for post 2011 Services***
 - 1.** Accept and comment on staff update regarding discussions with the City of Walnut Creek on continued use of WCRC property following conclusion of current lease agreement on March 1, 2011.
 - 2.** Authorize Executive Director to renegotiate the current lease agreement with the City of Walnut Creek, reflecting these changes, for the period of March 2, 2011 to March 1, 2012. The amended agreement will be returned to the Board for final review and approval at a future meeting.
- e. Contractual Service Agreements for 2010/11***
 - 1.** Authorize the Executive Director to execute consultant service agreements with the following providers for school services:
 - a.** EarthCapades to perform 4Rs assemblies (using juggling and acrobatics) for CCCSWA schools, not to exceed \$6,000
 - b.** EarthTeam to run the "Waste Action Month" to educate students about the connections between waste reduction/recycling and global warming, not to exceed \$8,500 (includes outreach activities for one additional school)
 - c.** Junkology to provide creative reuse workshops to CCCSWA schools, not to exceed \$6,000
 - d.** TRG and Associates to manage the overall schools program and provide technical assistance to improve school waste reduction and recycling programs throughout the CCCSWA service area, to assist eligible schools with certifying as Wastebusters, to provide waste reduction outreach and education to CCCSWA schools, and to act as coordinator for all CCCSWA school related activities, not to exceed \$104,510
 - 2.** Authorize the Executive Director to execute a consultant services agreement with HF&H Consultants, LLC to conduct compensation and rate adjustment calculations for Rate Year 7 of the Franchise Agreements with Allied Waste Systems, Inc. and USA Waste of California, Inc. (dba Valley Waste Management), for the not-to-exceed amount of \$61,365
 - 3.** Authorize the Executive Director to execute a consultant services agreement with H2 Solutions to assist staff in:
 - a.** the planning and preparation for Board workshop in February 2011, and
 - b.** team building and organizational effectiveness training, not to exceed \$15,000

8. PROGRAMS

a. Follow-up on Single-Use Plastics Packaging*

This report is for informational purposes. Board members are invited to offer comments or ask questions and/or provide any further direction.

b. Legislative Update*

This staff report is intended mainly for information but the Board might consider taking a position on the amended version of AB 1998 (Brownley), dealing with single-use plastic and paper carry bags.

9. EXECUTIVE DIRECTOR'S REPORT

- a.** Changes to PERS and CCCSWA Payroll
- b.** Update on the Walnut Creek Food Scrap Program
- c.** Presentation at the 2010 BioCycle Conference
- d.** Update on the Commercial Food Waste Program
- e.** Announcements

10. BOARD COMMUNICATIONS AND ANNOUNCEMENTS

11. ADJOURNMENT

**Corresponding Agenda Report or Attachment is included in this Board packet.*

ADDRESSING THE BOARD ON AN ITEM ON THE AGENDA

Persons wishing to speak on PUBLIC HEARINGS and OTHER MATTERS listed on the agenda will be heard when the Chair calls for comments from the audience, except on public hearing items previously heard and closed to public comment. The Chair may specify the number of minutes each person will be permitted to speak based on the number of persons wishing to speak and the time available. After the public has commented, the item is closed to further public comment and brought to the Board for discussion and action. There is no further comment permitted from the audience unless invited by the Board.

ADDRESSING THE BOARD ON AN ITEM NOT ON THE AGENDA

In accordance with State law, the Board is prohibited from discussing items not calendared on the agenda. For that reason, members of the public wishing to discuss or present a matter to the Board other than a matter which is on the Agenda are requested to present the matter in writing to the Secretary to the Authority at least one week prior to a regularly scheduled Board meeting date. If you are unable to do this, you may make an announcement to the Board of your concern under PUBLIC COMMENTS. Matters brought up which are not on the agenda may be referred to staff for action or calendared on a future agenda.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans With Disabilities Act and California Law, it is the policy of the Central Contra Costa Solid Waste Authority to offer its public meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require special accommodations to participate, please contact the Board Secretary of the Authority at least 48 hours in advance of the meeting at (925) 906-1801.