



CENTRAL CONTRA COSTA SOLID WASTE AUTHORITY

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BOARD OF DIRECTORS REGULAR MEETING

AGENDA

MAY 27, 2010 – 3:00 P.M.

Walnut Creek City Hall, 3rd Floor Conference Room
(Use elevator by City Council Chambers.)
1666 North Main Street, Walnut Creek

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. ADOPTION OF AGENDA
3. PUBLIC COMMENT ON ITEMS NOT ON THIS AGENDA

If you would like to address the Board, please complete a speaker's card and submit it to the Secretary of the Board. When addressing the Board, please state your name and address for the record. There is a three minute limit to present your information. (The Board Chair may direct questions to any member of the audience as appropriate at any time during the meeting.)

4. CONSENT CALENDAR

All items listed in the Consent Calendar may be acted upon in one motion. However, any item may be removed from the Consent Calendar by request by a member of the Board, public, or staff, and considered separately.

- a. Consider Approving Minutes of the Regular Board Meeting on April 29, 2010*
- b. Consider Receiving Material Sales Revenue Report for Rate Year 5*
- c. Consider Approving the Executive Director's Employment Contract*

5. NEWS ARTICLES

- a. News Articles of Interest to the Board*

6. ADMINISTRATIVE AND FINANCIAL MATTERS

- a. Proposed Operations Fund Budget and Diversion Incentive Fund Budgets for Fiscal Year 2010/11*
 1. Review the Staff proposed FY 2010/11 budgets and provide input.
 2. Direct Staff to place the Budget, with any input from the Board on the June 24, 2010 Board Meeting Agenda for final Board review and formal adoption.

- 3. Provide direction to Staff regarding continued development of a two-year Budget process for the DIF and Operations Budget in future budgeting cycles.
- b. Recommendation for Kitchen Food Pail Supporting the Walnut Creek Residential Food Scrap Program*
Staff requests Board approval to purchase 22,000 kitchen food scrap collection containers from Norsemen Inc. at a cost of \$86,680 (\$3.94 per container including tax, shipping, and message imprints).

7. PROGRAMS

- a. Report on Expanded Polystyrene Restaurant Take-out Food Packaging Alternatives*
This report is intended to provide the Board with information and points for potential discussion. No Board action is requested at this time.
- b. Special Meeting for Local Businesses on Commercial Planning Process (Draft)*
Authorize staff to conduct a commercial recycling meeting for local businesses in June to obtain feedback on recycling strategies and technologies that the CCCSWA is considering to increase commercial recycling rates.
- c. Community Event Activities*
No Board action is recommended. This report is submitted for information, to engage discussion and to provide the opportunity for Board direction, if any.
- d. Legislative Update*
This staff report is for informational purposes only.

8. EXECUTIVE DIRECTOR’S REPORT

- a. Office Lease Agreement
- b. Bill Insert Mailing Error
- c. Announcements

9. BOARD COMMUNICATIONS AND ANNOUNCEMENTS

10. ADJOURNMENT

**Corresponding Agenda Report or Attachment is included in this Board packet.*

<u>ADDRESSING THE BOARD ON AN ITEM ON THE AGENDA</u>
Persons wishing to speak on PUBLIC HEARINGS and OTHER MATTERS listed on the agenda will be heard when the Chair calls for comments from the audience, except on public hearing items previously heard and closed to public comment. The Chair may specify the number of minutes each person will be permitted to speak based on the number of persons wishing to speak and the time available. After the public has commented, the item is closed to further public comment and brought to the Board for discussion and action. There is no further comment permitted from the audience unless invited by the Board.
<u>ADDRESSING THE BOARD ON AN ITEM NOT ON THE AGENDA</u>
In accordance with State law, the Board is prohibited from discussing items not calendared on the agenda. For that reason, members of the public wishing to discuss or present a matter to the Board other than a matter which is on the Agenda are requested to present the matter in writing to the Secretary to the Authority at least one week prior to a regularly scheduled Board meeting date. If you are unable to do this, you may make an announcement to the Board of your concern under PUBLIC COMMENTS. Matters brought up which are not on the agenda may be referred to staff for action or calendared on a future agenda.
<u>AMERICANS WITH DISABILITIES ACT</u>
In accordance with the Americans With Disabilities Act and California Law, it is the policy of the Central Contra Costa Solid Waste Authority to offer its public meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require special accommodations to participate, please contact the Board Secretary of the Authority at least 48 hours in advance of the meeting at (925) 906-1801.