



# CENTRAL CONTRA COSTA SOLID WASTE AUTHORITY

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## BOARD OF DIRECTORS REGULAR MEETING

### AGENDA

**JUNE 24, 2010 – 3:00 P.M.**

Walnut Creek City Hall, 3<sup>rd</sup> Floor Conference Room  
(Use elevator by City Council Chambers.)  
1666 North Main Street, Walnut Creek

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
2. **ADOPTION OF AGENDA**
3. **PUBLIC COMMENT ON ITEMS NOT ON THIS AGENDA**

If you would like to address the Board, please complete a speaker's card and submit it to the Secretary of the Board. When addressing the Board, please state your name and address for the record. There is a three minute limit to present your information. (The Board Chair may direct questions to any member of the audience as appropriate at any time during the meeting.)

4. **CONSENT CALENDAR**

All items listed in the Consent Calendar may be acted upon in one motion. However, any item may be removed from the Consent Calendar by request by a member of the Board, public, or staff, and considered separately.

- a. Consider Approving Minutes of the Regular Board Meeting on May 27, 2010\*
- b. Update on Outreach Activities\*
- c. Approve Proposed Revisions to Allied Waste Services and Waste Management Franchise Agreements regarding Responsibilities for Collection of Food Waste and Food Scraps\*

5. **COMMUNICATIONS TO THE AUTHORITY**

- a. Letter received from the Chair of the Walnut Creek Chamber of Commerce\*

6. **ADMINISTRATIVE AND FINANCIAL MATTERS**

- a. Preliminary Results for Annual Waste Diversion Report To Cal Recycle for Reporting Year 2009\*

No specific action is recommended; this item is only for information and possible discussion.

- b. Fiscal Year 2010/2011 Operations and Diversion Incentive Fund Budgets\*
  - 1. Consider Adopting Operations Fund and Diversion Incentive Fund Budgets for Fiscal year 2010/2011 as set forth in Attachment A, B and C.
  - 2. Consider directing Staff to prepare draft policies and information for Board consideration, as set forth below in this Staff Report, in the areas of: Operations Fund reserve; Requests for Proposal; and Signature Authority of Executive Director. Additionally, consider recommended process for review of Member Agency Reserve allocations and amounts for use in rate setting.
  
- c. Authorize the Executive Director to execute Consultant Service Agreements with the following providers:\*
  - 1. ESA, for the selection and training of approximately 120 restaurants for the Commercial Food Waste Recycling Program, not to exceed \$48,000.
  - 2. RecycleBank, for the implementation of a measurable Pilot program for increasing single-family residential recycling, not to exceed \$102,000, and to authorize Executive Director to execute a Memorandum of Understanding (MOU) between the CCCSWA, Waste Management, and RecycleBank regarding Waste Management support during implementation of the RecycleBank Pilot Program.
  - 3. RHDG, for the development of a Commercial Food Waste Participant Recognition program, not to exceed \$19,000.
  - 4. RHDG, for the development of a “Bring Your Own Bag” campaign, not to exceed \$24,500.
  - 5. RHDG, for the development of Strategic Marketing Campaign for Commercial Recycling, not to exceed \$40,412.

## **7. PRESENTATIONS**

- a. Presentation by Timothy James, Manager of Local Government Relations representing the California Grocers Association regarding the banning of plastic bags
  
- b. Presentation by Ms. Johnnise Foster Downs, Director of Local Government Affairs representing the California Restaurant Association regarding the banning of Styrofoam food take-out containers

## **8. PROGRAMS**

- a. Update on Legislation\*

This staff report is intended mainly for information, but the Board should consider approval of sending a support letter for SB 1100 (Corbett – Battery Recycling) to the Environmental Safety and Toxic Materials Committee Chair. Additionally, The Board may wish to consider sending a letter of support to the Senate Environmental Quality Committee regarding AB 1998 (Brownley – Plastic Bags).

## **9. NEWS ARTICLES**

- a. News Articles of Interest to the Board\*

**10. EXECUTIVE DIRECTOR'S REPORT**

- a. Letter received from Buena Vista School regarding the Wastebusters Program\*
- b. AWS Bill Inserts\*
- c. Announcements

**11. BOARD COMMUNICATIONS AND ANNOUNCEMENTS**

**12. ADJOURNMENT**

*\*Corresponding Agenda Report or Attachment is included in this Board packet.*

**ADDRESSING THE BOARD ON AN ITEM ON THE AGENDA**

Persons wishing to speak on PUBLIC HEARINGS and OTHER MATTERS listed on the agenda will be heard when the Chair calls for comments from the audience, except on public hearing items previously heard and closed to public comment. The Chair may specify the number of minutes each person will be permitted to speak based on the number of persons wishing to speak and the time available. After the public has commented, the item is closed to further public comment and brought to the Board for discussion and action. There is no further comment permitted from the audience unless invited by the Board.

**ADDRESSING THE BOARD ON AN ITEM NOT ON THE AGENDA**

In accordance with State law, the Board is prohibited from discussing items not calendared on the agenda. For that reason, members of the public wishing to discuss or present a matter to the Board other than a matter which is on the Agenda are requested to present the matter in writing to the Secretary to the Authority at least one week prior to a regularly scheduled Board meeting date. If you are unable to do this, you may make an announcement to the Board of your concern under PUBLIC COMMENTS. Matters brought up which are not on the agenda may be referred to staff for action or calendared on a future agenda.

**AMERICANS WITH DISABILITIES ACT**

In accordance with the Americans With Disabilities Act and California Law, it is the policy of the Central Contra Costa Solid Waste Authority to offer its public meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require special accommodations to participate, please contact the Board Secretary of the Authority at least 48 hours in advance of the meeting at (925) 906-1801.